



Tuscarora Theatre Boosters Meeting Agenda

June 12, 2021 at 7:00pm via Zoom

Kevin Steeprow
Allyson O'Sullivan
Jennifer Steeprow
Carol Steinkirchner
Kerry Benton
Christine Dileon

Sophie Reed
Lisa Johnson
Jenn Braddock
Cris Hunn Anna
Peach

- I. **Call to Order** 7:01PM
- II. **Vote** to approve May meeting minutes [Motion: Carol, Seconded: Cris and Kerry]
- III. **Executive Reports**
 - a) President: Thank you
 - a. Former board, new board and parents of seniors!
 - b) Treasurer: Budget Proposal for 2021-2022
 - a. Kevin Steeprow reviewed numbers and recommendations for budgeting for the coming year. An analysis of previous budgets was used as a basis for current year estimates.
 - i. C. Steinkirchner – consider increasing the Cappies budget.
 1. Hosting the Judges (meal/beverages) when coming to Judge the show and review afterwards.
 2. Challenge in previous years staying within budget.
 3. Prior to 2018/19, Lauren Klemm provided much of the food.
 - ii. Decision was made to increase the budget for 2021/22 to \$600.
 - iii. Carol Steinkirchner: Budget needs to be approved today.
 - iv. Kerry Benton: There is a theatre event (MD/DC/VA) that will help get a feel for standing participation in Theatre.
 - v. FormSite: Adjustment to Fees (increased)
 - vi. Kerry Benton: Membership materials for Summer Camp
 - vii. Carol Steinkirchner: Line item for Awards? Update the Cappies Winner / Special Awards to put in the wall of recognition in front of the Auditorium.
 - viii. Motion to review with option to review at the beginning of next FY.
 - ix. Overrun on Senior Gifts for the past couple of years.
 - b. Makes sense to keep the budget consistent, will require active fund raising.
 - c) Questions regarding any report, not previously handled via email? [None]

IV. **Old Business**

- a. Sound system update
- b. Banquet
 - a. Anna Peach reported out that the Food / Sandwiches ordered. (Sandwich / Chips / Cookies and plenty of Water)
 - b. Lisa Johnson:
 - i. Bring tents if you have them for shade.
 - ii. Video for the Seniors (Thank you Claudia!)
 - iii. One or two extra tables would be great.
 - iv. Bring your own chairs.
 - v. Balloons / Water / Coolers will be there and ready!
- c. Transition planning to new board execs
- d. Allyson:
 - a. Recording about what Theatre has meant to you.
 - b. Submit to a Google drive/dropbox
 - c. Short clips can be emailed.
- e. Sound system is in! Some stumbling blocks initially, but all fixed by the second show on Sunday.

VI. **Directors Report**

V. **New Business**

- a) Fall Event Planning- Welcome Back Picnic, Ice Cream Social
 - a. Something in person to welcome everyone back
 - b. Same night as Parent Meeting for the Fall Show
 - c. When it will be hosted this year is TBD. If possible, it would be good to do it before.
 - d. Welcome Back Picnic
 - i. Kerry Benton taking the lead on planning
 - ii. Cris Hunn has offered to host
 - iii. Coordinate with Student Leaders on generating interest.
 - iv. 28th of August is the target date.
 - 1. Aim for the weekend before school starts.
 - 2. School starts two weeks before Labor Day.

VI. **Adjourn 8:06pm (Motion: Kerry; Seconded: Allyson)**